



Management Executives (HR, Product, Marketing, Corporate Development)

Location- Bangalore, 56, JNC Road, Koramangala, opposite Jyoti Niwas College

Salary CTC – Starting with Rupees 300,000 with high range of Rupees 550,000 for exceptional candidates.

Reports to: Respective functional Heads and CEO of FlyNava Technologies

The position will be centerpiece of FlyNava's stated theme of "experience meets fresh talent"

The Management Executives will form the core team to support FlyNava in various aspects of the corporate formation including Product Development, HR, Finance and Management support. Key areas that should excite this group of fresh talent include Big Data Technologies, Customization of Software for various airline customers and Implementation/M&S for all the solutions

Management Executives will gain knowledge and experience required for promotion to management positions under direction of experienced personnel by performing the following duties.

Essential Job Functions

1. Receives training and performs duties in several departments such as Airline Product Definition, Pricing research, Pricing Analytics and Customer Experience aspects for software
2. Research and support the Product Marketing teams to create a world class software product in the airline space
3. Provide new and creative ideas to improve the software product and also the overall functioning of the startup.
4. Has to work closely & collaborate with, CEO / Solution Architects / Data Scientists / Global Product Managers and Senior Industry Consultants in a collaborative manner to support the growth of the Company
5. Management Executives will buddy for interns of the company and would directly manage, mentor and support the interns to deliver in line with set expectations.
6. Support the implementation and support of FlyNava products at customer site including support on testing and document customer requirements
7. Learns line and staff functions, operations, management viewpoints and company policies and practices that affect each phase of business.
8. Sets performance goals and objectives with management teams.
9. Monitors performance progress with management and key trainers.
10. Observes experienced workers to acquire knowledge of methods, procedures, and standards required for performance of departmental duties.
11. Receives training in functions and operations of related departments to facilitate subsequent transferability between departments and to provide greater promotional opportunities.
12. Support management on corporate reviews with Advisory Boards and ensure that



Other Duties

The job holder will also support the management in ensuring that HR Vision of FlyNava is implemented for the benefit of the employees.

While this job description is intended to be an accurate reflection of the requirements of the position, management reserves the right to add or remove duties when circumstances dictate.

Minimum Requirements

1. Strong written, verbal, analytical and presentation skills.
2. Ability to interact effectively with a wide range of staff throughout the company.
3. Position requires proficiency in typical tools required for office productivity.

Language Skills:

- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations.
- Ability to write and interpret reports, business correspondence, and/or procedure manuals.
- Ability to effectively present information and respond to questions from groups of managers, vendors, clients, customers, and the public.

Mathematical Skills:

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY:

- Ability to apply common sense understanding to carry out detailed written or oral instructions.
- Ability to deal with problems, involving many variables, in different situations.



Key Behavioral Traits

1. Empathy. The Company not only want you to do the job, but to care about it and the people with whom you will interact.
2. Inspire a Shared Vision: The Leader should highlight the core values and objectives of FlyNava and align each team member to maximize the potential and ensure quicker delivery.
3. Mentoring inclination and ability. The Employee must show interest in reaching out to mentor others, and elevating their knowledge and skills.
4. Interpersonal skills. The Employee must play well with others in the "corporate sandbox." With ability to learn quickly, adapt and deal with personality conflicts and your own role in them.
5. Self-direction and initiative. Employee is expected to take upon themselves more than what is expected or required.
6. Flexibility and adaptability. In FlyNava, change is often the only constant. Policies, priorities and procedures need to anticipate and respond to internal and external conditions. Employees are required to adjust quickly.
7. Good Communicator: Project leadership calls for clear communication about goals, responsibility, performance, expectations and feedback.
8. Must do attitude: FlyNava has a motto to solve untouched problems which is a very challenging and disruptive objective for the airline industry. Each employee must espouse this objective and work towards resolving all problems that we face to build world class solutions for the industry.
9. Integrity: One of the most important things a project leader must remember is that his or her actions, and not words, set the modus operandi for the team. Good leadership demands commitment to, and demonstration of, ethical practices.
10. Enthusiasm: Plain and simple, we don't like leaders who are negative - they bring us down. We want leaders with enthusiasm, with a bounce in their step, with a can-do attitude.
11. Competence: Simply put, to enlist in another's cause, we must believe that that person knows what he or she is doing. Leadership competence does not however necessarily refer to the project leader's technical abilities in the core technology of the business